

# **THE RAVENNA BOARD OF COMMISSIONERS WILL BE MEETING FOR THE PURPOSE OF REGULAR MEETING**

DATE OF MEETING: May 20, 2025  
TIME OF MEETING: 7:00 PM  
LOCATION OF MEETING: Ravenna City Hall 103 N. Main St. Ravenna  
TYPE OF MEETING: Regular Meeting Agenda

Transcribed on May 22, 2025

Called to order at 7:00PM  
Prayer was said then  
Allegiances were spoken  
Mayor Erik Premont-Present  
Mayor Pro Tem Claude Lewis, Jr.-Present  
City Secretary Pat Patterson-Present  
Quorum Met

## **1. Citizens Opportunity to Speak:**

Danny Mahan, 111 S Poplar, stood up to speak. He had questions about the Property Tax and when we would be applying for the grants that this tax was going to help us get. We have to wait until the grants are open up again in October. We missed the deadline for last year.

2. Statutory Consent Agenda-The Statutory Consent Agenda includes non-controversial and routine Items that may be acted upon with one single vote. An item may be pulled from the Consent Agenda In order that it be discussed and acted upon individually as part of the Regular Agenda.

A. Consideration and possible action to approve meeting minutes for the Regular Meeting held on April 15, 2025-Pat Patterson, City Secretary.

B. Consideration and possible action to accept financial report for month ending April, 2025.

(Claude) I make a motion to approve the meeting minutes for the Regular Meeting held on April 15, 2025 and accept the financial report for month ending April, 2025.

(Erik) I second the motion. Anyone opposed? Passes unanimously at 7:09 PM.

## **3. Consider and take action regarding burn ban. (Deactivated)**

A. Consider and take action regarding burn ban signs.

No changes in Burn Ban.

## **4. Reports from Commissioners and City Staff (No Action to Be Taken)**

A. Mayor-Erik Premont-All information in line items.

B. Mayor Pro Tem-Claude Lewis, Jr.-All information in line items.

C. City Commissioner-No commissioner

D. City Secretary-Pat Patterson (activities and information)-Up to date income or YTD income is \$41,221.91 and YTD Expenses is \$17,962.17

E. TCOG Representative-Mary Browning-Rodriguez (update)- May held meeting and had vote on helping citizens with utilities and loneliness. Information was given to Pat so that

she can post it on the bulletin board for the citizens to check in. There will be a fan drive to collect fans for veterans, seniors and low-income citizens.

F. City Attorney-Michael Evans (updates on City legal work)-Pending with the volunteer fire department getting them to sign over the property of the community center and getting names from Pat so that I can look up the relatives of the people who were on the

G. Planning and Zoning-Mark Owens-There was no meeting because we were unable to have a quorum. Pulled up the Texas laws for the Sexually Oriented Businesses to research what needs to be done for zoning. I also looked up the zoning laws for the city.

H. Communications-James Percy (update)-Unable to complete the setup of the security until the trench is dug.

5. Consider and discuss only the new Fire Marshal and fire safety limitations and what may happen.

(Pat) I emailed the TML (Texas Municipal League) and got in touch with Ted Cleaves, and he found out some information about the fire marshal authority and he found out that we would need to get in touch with our attorney and see what we should and should not do about this. We were supposed to adopt a fire code and according to Claude we have done that already.

(Claude) I thought we did that at the same time that we did the building codes. I believe it was done as a resolution. Do we need to do a separate fire code for the city? (Asked of Michael Evans)

(Michael) Yes.

(Claude) I thought the city had adopted the universal fire code. I know that they did the international plumbing code and the international building code. I was thinking that they did the international fire code at the same time.

(Michael) You might need to be up to date on the fire code, but that is very doable. You can have your fire department inspect the city. I think that somebody was challenging the County Fire Marshal. He has authority out in the county, but in the city the local fire chief has the authority. That being said, Pat, you and I were talking about this before the meeting, Mark Posey does work for Ravenna, Windom and as well as the city of Bonham. That is not an interlocal agreement between cities; that is where you use somebody that is licensed and does have the training to do fire inspections of residences and for commercial. You would have to, by resolution and ordinance, have to state that the fire marshal can operate as the fire marshal in the city. Otherwise, the fire chief has the jurisdiction.

The city needs to start from scratch no matter which way you go. You need to have that conversation with the city and the volunteer fire chief and the County Fire Marshal of whether the County Fire Marshal would take that on.

(Claude) We may need to update that any how.

(Erik) So the Fire Marshal cannot come in and insist on sprinklers in a building.

(Michael) He does not have the authority to come into an incorporated city. His authority is in the unincorporated areas of Fannin County. The city will say you are trained as a Fire Marshal and what we are asking you to help the fire chief. No body can come in and work over the top of him. If we need to start from scratch that is not a problem.

6. Status update regarding 200 E. Maple St violations.

Still haven't heard from another contractor.

(Claude) I have talked with some small contractors, but they don't want to work for a city and they are not bonded and insured. There looks like there has been some activity down there. We can pull that off until we find a contractor to do the work.

7. Consider and take action regarding P & Z recommendations.  
Because there was no meeting there is no recommendations.

8. Consider and take action regarding the following City of Ravenna public works projects: street Maintenance, road work, and culverts; solar streetlights; tree trimming and mowing.  
Discuss travel trailers/RV's and residences residing in them.

(Red Bud washout)

(Pat) Max Phillips is here and he has an update about his property.

(Max) I got a form put down for concrete. I bought a new model home I didn't get a used one. I hope to pour the concrete tomorrow and get things set up by Saturday.

(Claude) I drove over there on the way from work and TGW was supposed to bring in 3 loads of rock. I will get with them and get them to bring in the 3 loads of rock. I talked to them to go ahead and deliver it and spread it. We are supposed to get some loads of rock down there and I will get with them again and find out about a contractor. I have gotten ahold of two to find out about trimming the trees and cleaning out the ditches and stuff. One of them is out of Whitesboro and he is supposed to be putting together a package of what he would charge per mile and that is on both sides of the street. He is a small contractor, but he is growing and he is also looking to be able to do some of the culvert work as well. He was supposed to have gotten with me this past week, but with all the rain he might be behind. He was bonded and insured and the most interested. I will give him another call.

The person for the audit never got back with Pat and so Claude has someone else in mind that actually got in touch with him.

9. Adjournment.

(Claude) I make a motion that we adjourn.

(Erik) I second the motion. Anyone opposes? Passes unanimously at 7:35PM.